

MEMORANDUM OF UNDERSTANDING

Between Santa Barbara City College and 805 UndocuFund

This Memorandum of Understanding (MOU) is entered into by and between:

Santa Barbara City College (SBCC) and 805 UndocuFund, a community-based organization serving undocumented and immigrant communities in the Central Coast region.

SBCC and 805 UndocuFund may be referred to individually as a “Party” and collectively as the “Parties.” Immigration related law enforcement may be referred to individually as “law enforcement.”

I. PURPOSE

The purpose of this Memorandum of Understanding is to formalize a collaborative partnership between SBCC and 805UndocuFund to support student and employee safety, protect student and employee rights, and prioritize access to education—particularly for undocumented, immigrant, and mixed-status students.

This MOU reflects a shared commitment to proactive communication, coordinated rapid response, and ongoing education and support to ensure that SBCC remains a safe and supportive learning environment for all students.

II. SHARED PRINCIPLES AND COMMITMENTS

The Parties affirm the following shared principles:

- 1. Student Safety and Well-Being**
 - a. Both SBCC and 805UndocuFund affirm that student and employee safety, dignity, and well-being are foundational to academic success. The Parties commit to protecting students and employees to the fullest extent of their respective authorities, policies, and capacities.
- 2. Prioritization of Learning**
 - a. The Parties recognize that fear, uncertainty, and disruption undermine educational access and success. This partnership prioritizes minimizing disruption to learning environments and ensuring students are able to pursue their education without intimidation or harm.
- 3. Respect for Rights and Confidentiality**
 - a. The Parties commit to respecting student privacy, confidentiality, and legal rights, consistent with applicable federal, state, and local laws and institutional policies.
- 4. Following Applicable Laws**

- a. The parties pledge that they shall seek to have all actions, whether on or off campus, that occur in response to immigration enforcement activities adhere to applicable law.

III. RAPID RESPONSE PROTOCOL FOR IMMIGRATION RELATED LAW ENFORCEMENT PRESENCE

The Parties agree to collaborate on a clear and coordinated rapid response process in the event that immigration related law enforcement agencies (including but not limited to immigration enforcement) are present on or seeking access to SBCC campus.

A. SBCC Responsibilities

SBCC agrees to:

- Follow established campus protocols and legal guidance when responding to immigration related law enforcement presence on campus.
- Designate appropriate campus officials or offices to serve as points of contact during such incidents.
- SBCC will define and maintain specific points of contact internally across key departments, including the Board of Trustees and Office of the Superintendent/President to ensure clarity and accountability during any enforcement related incident.
- When SBCC learns that immigration related law enforcement are on SBCC campuses, SBCC shall communicate timely and accurate information to SBCC campuses, including informing relevant campus programs, groups, leadership, and student support services, as appropriate and lawful in addition to notifying 805Undocufund.
- When SBCC learns that immigration related law enforcement is near or around SBCC campuses, SBCC shall communicate timely and accurate information to relevant SBCC campus programs, groups, leadership, and student support services, as appropriate and lawful in addition to notifying 805Undocufund.
 - Near or around SBCC campuses include:
 - For Cliff Campus; from Bath Street to La Marina Street, from Shoreline/Beach areas to Coronel St/Coronel Place
 - For Schott Campus; from W. Mission Street to Quinto Street, from the 101 to Chapala Street.
 - For Wake Campus; the 101 to Cathedral Oaks Rd., from Camino Del Remedio, to N. San Marco Road
 - Online instruction has no physical campus.
- SBCC will notify 805UndocuFund's rapid response network within **10–15 minutes** of designated campus officials/offices learn about immigration-related law enforcement on, near, or around any SBCC campus, or provide **immediate notification via the rapid response hotline (805)870-8855** to prevent delays during emergencies.

B. 805UndocuFund Responsibilities

805UndocuFund agrees to:

- Notify designated SBCC Campus Safety and campus officials immediately within 10-15 minutes of learning when reports of immigration related law enforcement are on, near or around SBCC campuses.
- Serve as a community partner resource to provide rapid response support, information, and referrals to affected students and families when requested or appropriate.
- Assist in disseminating accurate, trauma-informed information to students and community members, in coordination with SBCC.

C. Coordination and Communication

The Parties will:

- Maintain up-to-date contact information for designated points of contact.
- Establish agreed-upon communication channels to facilitate rapid coordination.
- Review and update the rapid response process periodically to reflect changes in law, policy, or campus needs.
- The Parties will jointly create and maintain a Rapid Response Protocol Checklist outlining roles, communication steps, and responsibilities for both SBCC, 805UndocuFund and its rapid response partners during enforcement-related incidents.

D. Geographic Scope

- This MOU applies to all SBCC campuses and learning sites, including the Wake Campus, Schott Campus, and all online students, ensuring consistent protections across all instructional environments.

IV. ONGOING TRAININGS AND STUDENT SUPPORT

The Parties agree to collaborate on ongoing education, training, and support initiatives, which may include but are not limited to:

- Trainings for the campus community: students, faculty, and staff.
- Workshops or informational sessions focused on immigration-related concerns, safety planning, and available resources for the campus community and community-at-large.
- Resources and referrals including legal, financial, mental health, or emergency support services, as appropriate in coordination with SBCC Dream Center program. Please note that SBCC already provides some of these services to students.
- Collaborative outreach efforts to ensure students are aware of available supports and feel safe accessing them.
- SBCC affirms its commitment to upholding the **California Values Act (SB 54)** and all campus policies that protect undocumented and mixed-status students, staff, and families.

Trainings and services will be coordinated in a manner that is culturally responsive, trauma-informed, and aligned with SBCC policies and scheduling capacities.

V. TERM AND TERMINATION

This MOU shall become effective upon signature by both Parties and shall remain in effect for a period of five years (February 2031), unless terminated earlier. This MOU will be **reviewed annually** by both Parties to incorporate updates, improvements, or changes in policy, practice, or campus needs.

Either Party may terminate this MOU with written notice to the other Party, provided that reasonable efforts are made to minimize disruption to students currently receiving support.

VI. NON-BINDING AGREEMENT

This MOU is intended to express the good-faith intentions of the Parties and does not create any legally binding obligations, financial commitments, or agency relationships unless otherwise agreed to in writing.

VII. AUTHORIZED SIGNATURES

By signing below, the Parties affirm their commitment to the principles and collaboration outlined in this Memorandum of Understanding.

For Santa Barbara City College

Name: _____
Title: _____
Signature: _____
Date: _____

For 805UndocuFund

Name: _____
Title: _____
Signature: _____
Date: _____